Dear Sir/Madam,

A recent visit by a fire officer to your home has identified that you may be at increased risk of a fire occurring.

To help keep you safe the XXX Fire and Rescue Service would like to;

* make you aware of the risks that our officer noted
* offer you some immediate advice on actions that can be taken by you, your family or, if you have them, your carers
* inform you about what we can do to help keep you safe

We have indicated the risks we identified during our visit on the attached form.

Your housing provider, care provider or the Local Authority may already know about these risks and be supporting you to reduce them but we want to be certain that this is happening.

The best way for us to do this is to organise a free **Home Fire Safety Visit** by our local Fire Station or Area Team and they can all work with you and the other services to make sure that you are getting the right advice and support. They will contact you shortly to arrange this visit, discuss any issues with you to ensure that you are informed and able to contribute to any decisions made about your safety.

If you have any questions about this letter or are uncertain about what will happen next please do not hesitate to contact the person named below who will be happy to assist you.

Yours faithfully,

**Officer:**

**Tel:**

**Group email**