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| KFRS Strategic Gap Analysis Outcomes Report |  |

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| Click here to add the OCR title |
|  Author |  [Click here] to add Name  |  Role | Ref No. 169NOG NOG Project Doc No. |

# Introduction

The Operational Policy team have undertaken a gap analysis of the NOG for Click here to add the NOG subject title. The following outlines a synopsis of the gap analysis and recommendations to be considered for the service to move forward. The completed gap analysis is contained in Appendix A.

# For Decision

Members are asked to accept the finding of the Strategic Gap Analysis for the NOG Click here to add the NOG subject title and to approve:

* Phase 1 Actions required to address the safety critical areas for NOG Click here to add the NOG subject title within KFRS guidance and learning frameworks.
* Phase 2 Actions required to support the implementation of NOG for Click here to add the NOG subject title into KFRS

# General Synopsis

Click here to add a brief overview of the service position against the NOG subject matter

# Outcomes Statement

|  |  |  |
| --- | --- | --- |
|  | Click here to enter the total number of assessment areas | Separate areas have internally been assessed against the current Operational guidance and learning frameworks |
|  | Click here to enter the number of non-compliant areas | Areas have internally been assessed to be non-compliant with the strategic actions in the NOG guidance. Click here to add any additional information text for this section |
|  | Click here to enter the number of partially compliant areas | Areas have internally been assessed to be partially compliant with the strategic actions in the NOG guidance. Click here to add any additional information text for this section |
|  | Click here to enter the number of compliant areas | Areas have internally been assessed to be compliant with the strategic actions in the NOG guidance. Click here to add any additional information text for this section |

The NOG Implementation Stakeholder Group has undertaken an assessment of NOG for Click here to add the NOG subject title against current KFRS Operational guidance and learning material. The Group has identified that the following actions should be considered by Operational Branch members as recommendations for the Corporate Management Board to consider for approval.

# Phase 1 Priority Actions

The following actions are required to address the safety critical areas of NOG for Click here to add the NOG subject title within KFRS Operational guidance and learning frameworks

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Item No. | NOG Reference No. | Safety Critical Area Description | Recommended actions | Section and person responsible |
|  | A1 Item No. | NOG Ref. | Click here to add a description of the safety critical area | Click here to add the identified action to be taken |  |
|  | A2 Item No. | NOG Ref. | Click here to add a description of the safety critical area | Click here to add the identified action to be taken |  |

# Phase 2 Actions

The following actions are required to support the implementation of NOG for Click here to add the NOG subject title into KFRS Operational guidance and Learning Framework

Click here to add section text

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Item No. | NOG Reference No. | Description of the “Gap” item  | Recommended action require | Section and person responsible |
|  | B1Item No. | NOG Ref. | Click here to add a description of the "gap" area | Click here to add the identified action to be taken |  |
|  | B2 Item No. | NOG Ref. | Click here to add a description of the "gap" area | Click here to add the identified action to be taken |  |

# Actions outside the NOG169 Project

The following actions have been identified as areas which sit outside the NOG169 project phases but still need to be addressed before the service can demonstrate compliance against the NOG subject matter.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Item No. | NOG Reference | Description of the “Gap” item  | Recommended action require | Section and person responsible |
|  | C1 Item No. | NOG Ref. | Click here to add a description of the safety critical area | Click here to add the identified action to be taken | SectionName of person |
|  | C2 Item No. | NOG Ref. | Click here to add a description of the safety critical area | Click here to add the identified action to be taken | SectionName of person |

# Recommendations

Members are requested to consider:

* **The phase 1 priority actions Click here to add actions starting number to Click here to add actions finishing number for approval.**
	+ *These actions are within the tolerances of the 169NOG project Click here to add the NOG subject title Phase 1 section of the NOG (169NOG) and should be will be incorporated into the project plan.*

**Introduce the following Ops Information Notes for:**

* + - Click here to add the document type Click here to add the document name
		- Click here to add the document type Click here to add the document name

**Addition Phase 1 Actions:**

* + - Click here to add any aditional Phase 1 Actions
	+ Recommend that these actions are outside the tolerances of the Click here to add the NOG subject title Phase 1 section of the NOG (169NOG) and should be submitted as a change request to 20/20 members to consider
		- Click here to add any aditional Phase 1 Actions
* **The phase 2 actions Click here to add actions starting number to Click here to add actions finishing number for approval.**
	+ *These actions are within the tolerances of the 169NOG project Click here to add the NOG subject title Phase 2 section of the NOG (169NOG) and should be will be incorporated into the project plan.*

**Introduce the following Ops Information Notes for:**

* Click here to add any aditional guidance
* **Rescind the following Guidance:**
	+ Click here to add any aditional guidance
* **Addition Phase 2 Actions:**
	+ Click here to add any aditional guidance
* **Agree the actions that fall outside the scope of the 169NOG project phases numbers Click here to add actions starting number to Click here to add actions finishing number** for approval.

These areas that will need to addressed by other projects or become monitored actions via Ops Assurance before the service can demonstrate compliance against the NOG subject matter.

* Click here to add any aditional actions that fall outside the 169NOG Project

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*This section is used to monitor and track the changes to the document*

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| --- |
| Document Control & Workflow |
| Document Title |  |
| Version | Date | Author | Document Status | Changes |
| V0.1 |  |  | Initial Draft |  |
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Author Bibliography

*This should contain a list of documents and information sources used as reference to formulate this document*

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