



Building Safety Act 2022: Section 156 – Template letter/email text

Suggested wording that can be used for FRS letters, emails or newsletters

On 1 October 2023, changes to fire safety legislation will commence which may affect you. Are you prepared?

If you are the responsible person for a small business, a small block of flats or a holiday let, you may have previously been exempt from the requirement to have a written fire risk assessment. From 1 October 2023, you will need to have a full, written record of your fire risk assessment regardless of the size or use of your building.

For further information on the changes to legislation, please visit [<link to home office or FRS website>](#)

On 1 October 2023, changes to fire safety legislation will commence which may affect you. Are you prepared?

If you are the responsible person for a building containing two or more domestic premises (i.e. flats) there is already a requirement to provide information to residents on the importance of fire doors and what to do in the event of a fire. From 1 October 2023, you will need to provide all residents with information on the risks identified in your fire risk assessment as well as the fire safety measures in place to keep them safe.

For further information on the changes to legislation, please visit [<link to home office or FRS website>](#)

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If you are the responsible person for a building where there are multiple responsible persons, for example, a building which is occupied by multiple businesses, or buildings where the occupier leases/rents the premises from a landlord, you will need to share and keep a record of information on the extent of your fire safety responsibilities. For example, you should establish, and document, who is responsible for maintaining fire safety measures such as a fire alarm system.

For further information on the changes to legislation, please visit [<link to home office or FRS website>](#)