#### Annexe Three - Stakeholder map

This template can be used to populate information regarding stakeholders. It should capture stakeholder information (including lead contacts); state whether the stakeholder is internal or external; capture information on which elements of the CRMP strategic framework each stakeholder is contributing to (it could be one, more than one or all of the framework); and what their position is in terms of expected / actual contribution – e.g. are they being asked to respond to a consultation; are they being asked to develop evaluation tools; are they being asked to supply data etc. Two examples are provided.

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| --- | --- | --- | --- | --- |
| Stakeholder Information / contacts | Internal / External | Stakeholder type – Project Team (PT) / Beneficiary (B), other (O) | Contribution – consultation / support development of evaluation / request resources etc.  | Other information – e.g. relationship to the evaluation; expertise; expected use of the evaluation |
| ***Data and Business Intelligence*** | ***Equality Impact Assessment*** | ***Stakeholder Engagement*** |
| Defining Scope | Hazard Identification | Risk Analysis | Decision Making | Evaluation |
| *General Public* | *External* | *B & O* |  |  |  |  | *Gather views on the project* |  | *Consultation* | *Invitation to take part in both a consultation event and survey* |
| *Finance department* | *Internal* | *Team* |  |  |  |  | *Support with budgeting* |  |  | *Help required to develop and agree a budget for evaluation* |
|  |  |  |  |  |  |  |  |  |  |  |