



## Emergency Response Driving Instructor Course Outline for Class 3 and 4 vehicles

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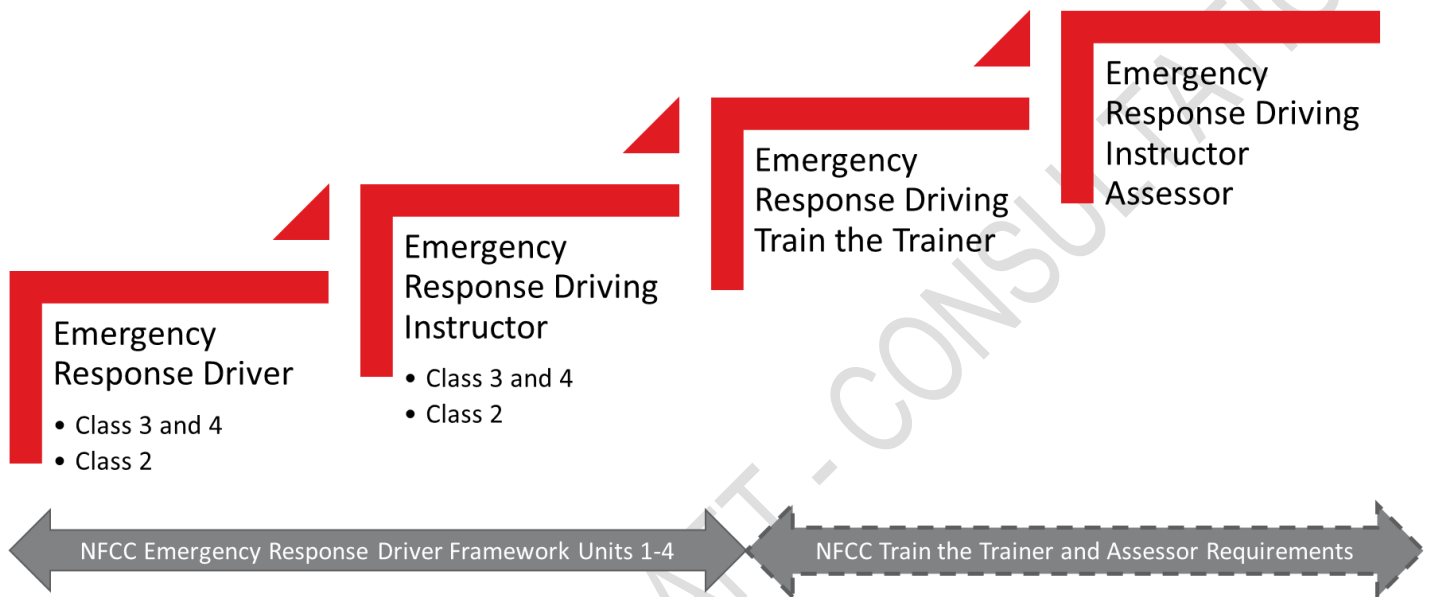
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# Emergency Response Driver Training Instructor and Assessor Pathway

To support fire and rescue services in achieving the [Emergency Response Driving Fire Standard](#) and be compliant with legislation, a learning and development pathway for all new Emergency Response Driver (ERD) instructors/assessors, as illustrated below.

## ERD Pathway for fire and rescue services



The pathway has been developed through the Driver Training Advisory Group (DTAG) Fire and in line with the NFCC Emergency Response Driver and Instructor Framework (NFCC ERD Framework).

A part of that pathway is to provide a nationally consistent training course for driving instructors who are emergency response drivers required to deliver ERD training in line with [Unit 1 of the NFCC ERD Framework](#) or to assess those who have completed training.

This NFCC ERD instructor course for Class 3 and 4<sup>1</sup> vehicles is comprised of four modules summarised below. Successful completion of these modules qualifies an instructor to deliver ERD training in fire appliances. The modules will need to be completed in order.

- Module 1 – ERD Instructor Development Course (120 hours with an approved training provider)
- Module 2 – 80-hour (Class 3 and 4) Course Observation (in service)
- Module 3 – 80-hour (Class 3 and 4) Observed Delivery (in service)
- Module 4 – (Class 3 and 4) Independent assessment of an initial course final drive

<sup>1</sup> Class 3 is a category C1 vehicle (medium), Class 4 is a category C vehicle (Large/Long Goods Vehicle)

Successful completion by the student in modules 1 to 4 will result in them being approved as an NFCC ERD Instructor and placed on the NFCC ERD Instructor register for Class 3 and 4 vehicles.

After successful completion of the Class 3 and 4 vehicles course (modules 1 to 4), if a service also wishes an instructor to deliver training in Class 2<sup>2</sup> vehicles, the instructor will need to complete the **Class 2 vehicles course** (modules 1 to 4).

This modular design enables fire and rescue services the flexibility to train new instructors to the required professional and legislative standards and requirements.

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<sup>2</sup> Class 2 is a category B vehicle (car)

# Course Outline

## Course details

### Who should attend?

- Current emergency response drivers employed by or contracted to a fire and rescue service who wish to progress to an ERD driving instructor and provide ERD training (students may be operational or non-operational employees)
- Existing Class 2 ERD instructors employed by or contracted to a fire and rescue service who need to train in Class 3 and 4 vehicles

### Prerequisites for student

The minimum prerequisites to undertake training in Module 1:

- Approved prior learning completed
- Class 2 driving licence
- Large Goods Vehicle (LGV) Class 4 driving licence – held for minimum of 5 years
- Successful completion of NFCC ERD Framework Unit 1 (80-hour course in Class 3 and 4 vehicles)
- Level 3 Adult Education and Training (AET) award
- Level 3 Assessors qualification or award

Services may wish to consider equivalent approved prior learning or other sector experience as part of selecting students to become ERD instructors. They should carry out a training needs analysis in order to clarify any further development or qualifications the student may require.

Students are allowed three attempts to pass each of the modules, and this process should be completed within 18 months of starting the course.

### Delivery of Module 1

Module 1 is a 120-hour course delivered by an NFCC approved provider.

The learning outcomes of Module 1 are:

- Educational demonstration driving
- Lesson preparation and delivery
- Instructional techniques
- Conducting assessments

The course must follow the contents of this NFCC ERD Instructor Course Outline and associated materials.

Final assessment of students completing Module 1 must be carried out by an assessor, independent from the student's training provider and approved through the NFCC.

Upon successful completion of Module 1, students will then have to complete Modules 2, 3 and 4.

## **ERD instructor credentials**

Module 1 must be delivered through an approved training provider with an NFCC approved ERD instructor, who holds the following credentials:

- Approved instructor on NFCC ERD register
- Large goods vehicle (LGV) Class 4 driving licence – held for minimum of 5 years
- Minimum 5 years' experience and evidence of conducting ERD training and assessments
- Level 3 Adult Education and Training (AET) award
- Level 3 Assessors qualification or award

## **Course ratio**

The accepted ratio for the ERD instructor course is two students to one qualified ERD instructor (2:1).

## **Delivery of Modules 2, 3 and 4**

Modules 2 and 3 can be completed in-service on courses which are aligned to the NFCC ERD Framework.

### **Module 2**

In this module, the student must observe an 80-hour (Class 3 and 4) ERD course being delivered by an approved NFCC instructor.

### **Module 3**

In this module, the student must deliver an 80-hour (Class 3 and 4) ERD course observed by an approved NFCC ERD instructor.

### **Module 4**

In this module the student will complete a final drive in a Class 3 and 4 vehicles, independently assessed by an NFCC approved assessor.

## Course Prospectus

<b>Course Title</b>		Emergency Response Driver (ERD) Instructor Training			
<b>Refresher frequency</b>		To comply with NFCC ERD Framework	<b>Class of vehicle(s)</b>		3 and 4
<b>Proposed start time</b>		09:00	<b>Proposed finish time</b>		17:00
<b>Min no. of attendees</b>	1	<b>Max no. of attendees</b>	2	<b>Duration</b>	Module 1 = 120 hours

<b>Course objectives</b>	<p>To improve road safety by enabling services to:</p> <ul style="list-style-type: none"> <li>• have appropriately trained emergency response drivers and approved instructors who have been trained consistently and;</li> <li>• be compliant with the national Fire Standard and relevant legislation</li> </ul>
<b>Course aim</b>	Students will obtain the necessary skills to deliver training and undertake assessments in accordance with NFCC ERD Framework and relevant legislation.

<b>Course content</b>
<p>Students attending the course are provided with instruction in:</p> <ul style="list-style-type: none"> <li>• Legislation and exemptions</li> <li>• Roadcraft/The Highway Code/Human Aspects of Emergency Response Driving</li> <li>• Conducting vehicle safety checks</li> <li>• Emergency Response Driving skills, techniques, and abilities</li> <li>• Conducting demonstration drives</li> <li>• Lesson preparation and delivery</li> <li>• In-vehicle instruction</li> <li>• Conducting driving assessments</li> </ul>

<b>Achievement on successful completion:</b>
NFCC ERD Training Instructor in Module 1

<b>Prerequisites for student:</b>
<ul style="list-style-type: none"> <li>• Candidates may be operational or non-operational employees</li> <li>• Approved prior learning completed</li> <li>• Class 2 driving licence</li> <li>• Large Goods Vehicle (LGV) Class 4 driving licence – held for minimum of 5 years</li> <li>• Successful completion of NFCC ERD Framework Unit 1 (80-hour course in Class 3 and 4 vehicles)</li> <li>• Level 3 Adult Education and Training (AET) award</li> <li>• Level 3 Assessors qualification or award</li> </ul>

## Pre-course joining instructions and information

- Pre-course learning materials:
  - Roadcraft manual
  - The Highway Code
  - Driving at Work policy
- Appropriate clothing must be worn during training in line with training provider's policy
- Start times vary throughout the course in line with training provider's timetable
- All pre-course learning and support material will be sent to student prior to training
- Students with specific learning or cultural needs must discuss them with their training provider at the earliest opportunity, preferably prior to attendance
- Training providers should make any adjustments to their training delivery in line with any identified student learning and cultural needs

## Summary of assessment process:

- Evidence of meeting learning outcomes collated on the NFCC ERD portfolio by the instructor. Any areas for improvement will be discussed with the student and noted within the portfolio.
- Students sit a written examination on the first day (a.m.); failure to achieve the pass mark will result in a resit of the examination later in the course.
- The exam includes:
  - 20 questions on Roadcraft
  - 20 questions on The Highway Code
  - 20 questions on road signs
  - 10 questions on service policy and legal exemptions
  - 10 questions on vehicle stability and siting at incidents
- Assessment of student's initial and final driving skills
- Assessment of student's instructional technique



## ERD Instructor Course Timetable for Class 3 and 4 vehicles

<b>Number of trainees:</b>	2 (per 1 trainer)
<b>Vehicle class:</b>	3 (medium) or 4 (large)
<b>Course duration:</b>	120 hours
<b>Course</b>	Emergency Response Driver (ERD) Instructor Training - Module 1

**Key:**

Location is in blue text

Reference to ERD Framework in red text



Week One					
	09:00–11:00	11:00–13:00	13:00–13:30	13:30–16:30	16:30–17:00
<b>Day 1</b>	Course administration/ introduction  Knowledge check paper  Formative assessment test  Vehicle defect procedure  Collision reporting	Theory of vehicle stability/safety aids  Vehicle stability/safety aids practical training  Introduction to vehicle checks  Initial driving assessments – Class 2 vehicles (manual/ auto/ electric) <ul style="list-style-type: none"> <li>• Pass/referred</li> </ul>	Lunch	On-road training – Class 2 <ul style="list-style-type: none"> <li>• System of Vehicle Control Driving</li> <li>• Observation/ anticipation/ planning</li> <li>• Hazard awareness/ identification/ assessment</li> </ul>	Debrief on the day  Q&A  Vehicle cleaning  Paperwork
		ERDT 1.1, 1.5, K&U, A&B		ERDT 1.1, 1.2b, K&U, A&B	
	Classroom	In yard/on road		On road	
<b>Day 2</b>	Vehicle checks – observed  On-road driving – Class 2 vehicle <ul style="list-style-type: none"> <li>• Introduction to instructional commentary driving – demonstration drive</li> </ul>	On-road driving – Class 2 vehicle <ul style="list-style-type: none"> <li>• Commentary Driving</li> </ul>	Lunch	On-road driving – Class 2 vehicle <ul style="list-style-type: none"> <li>• Cornering/ overtaking/ roundabout negotiation/multi-lane carriageways</li> </ul>	Debrief on the day  Q&A  Vehicle cleaning  Paperwork
	ERDT 1.2a, 1.2b, K&U, A&B	ERDT 1.1, 1.2b, 1.3, K&U, A&B		ERDT 1.1, 1.2a, 1.2b, 1.3	
	On road	On road		On road	

Week One					
	09:00–11:00	11:00–13:00	13:00–13:30	13:30–16:30	16:30–17:00
<b>Day 3</b>	Theory presentation – emergency response  Demonstration emergency response drive – Class 2 vehicle	On-road emergency response driving – Class 2 vehicle	Lunch	On-road emergency response driving – Class 2 vehicle	Debrief on the day/week  Q&A  Vehicle cleaning  Paperwork
	ERDT 1.4	ERDT 1.1, 1.2b, 1.3, 1.4, K&U, A&B		ERDT 1.1, 1.2b, 1.3, 1.4, K&U, A&B	
	Classroom/on road	On road		On road	
<b>Day 4</b>	Vehicle checks On road driving – Class 2 vehicle <ul style="list-style-type: none"> <li>• Skills consolidation</li> <li>• System of Vehicle Control</li> <li>• Student commentary drive</li> </ul>	On road driving – Class 2 vehicle <ul style="list-style-type: none"> <li>• Skills consolidation</li> <li>• System of Vehicle Control</li> <li>• Student commentary drive</li> </ul>	Lunch	On road driving – Class 2 vehicle <ul style="list-style-type: none"> <li>• Skills consolidation</li> <li>• System of Vehicle Control</li> <li>• Student commentary drive</li> </ul>	Debrief on the day  Q&A  Vehicle cleaning  Paperwork
	ERDT 1.1, 1.2b, 1.3, 1.4, K&U, A&B	ERDT 1.1, 1.2b, 1.3, 1.4, K&U, A&B		ERDT 1.1, 1.2b, 1.3, 1.4, K&U, A&B	
	In yard/on road	On road		On road	

Week One					
	09:00–11:00	11:00–13:00	13:00–13:30	13:30–16:30	16:30–17:00
<b>Day 5</b>	Introduction to appliance Vehicle checks Normal road speed driving	On-road driving – appliance <ul style="list-style-type: none"> <li>System of Vehicle Control</li> </ul>	Lunch	On-road emergency response driving – appliance <ul style="list-style-type: none"> <li>Commentary – assessed drive</li> </ul>	Debrief on the day  Q&A  Vehicle cleaning  Paperwork
	ERDT 1.1, 1.2a	ERDT 1.1, 1.2b, 1.3, K&U, A&B		ERDT 1.1, 1.2b, 1.3, 1.4, K&U, A&B	
	In yard/on road	On road		On road	

Week Two					
<b>Day 6</b>	<b>16:00–17:30</b>	<b>17:30–20:00</b>	<b>20:00–21:00</b>	<b>21:00–23:30</b>	<b>23:30–23:59</b>
	Class 3 or 4 vehicle Vehicle checks  On-road driving	On-road driving – Class 3 or 4 vehicle • Commentary	Break	On-road driving – Class 3 or 4 vehicle • To include assessed night drive	Debrief on the day  Q&A  Vehicle cleaning  Paperwork
	ERDT 1.2a, 1.2b, 1.3, 1.4, K&U, A&B	ERDT 1.1, 1.2b, 1.3, 1.4, K&U, A&B		ERDT 1.1, 1.2b, 1.3, 1.4, K&U, A&B	
	In yard/on road	On road		On road	
<b>Day 7</b>	<b>10:00–11:00</b>	<b>11:00–13:00</b>	<b>13:00–13:30</b>	<b>13:30–17:30</b>	<b>17:30–18:00</b>
	Convoy driving presentation  Vehicle checks	Practical convoy driving	Lunch	Practical convoy driving	Debrief on the day/week  Q&A  Vehicle cleaning  Paperwork
	ERDT 1.2a	ERDT 1.2b, 1.3, 1.4, K&U, A&B		ERDT 1.2b, 1.3, 1.4, K&U, A&B	
	Classroom /in yard	On road		On road	

Week Two					
	09:00–11:00	11:00–13:00	13:00–13:30	13:30–16:30	16:30–17:00
<b>Day 8</b>	Allocation of presentations  Evidence gathering and report structure and completion	Designing training sessions and managing activities	Lunch	In-vehicle instructional techniques	Debrief on the day  Q&A  Vehicle cleaning  Paperwork
	ERDT 2.1, 2.3	ERDT 2.1, 2.2, 2.3		ERDT 3.1, 3.2, K&U, A&B	
	Classroom	Classroom		On road	
<b>Day 9</b>	Allocation of presentations Vehicle safety checks	Introduction to in-vehicle instructional techniques	Lunch	In-vehicle instructional techniques	Debrief on the day  Q&A  Vehicle cleaning  Paperwork
	ERDT 1.2a, 2.1, 2.3, K&U, A&B	ERDT 3.1, 3.2, K&U, A&B		ERDT 3.1, 3.2, K&U, A&B	
	Classroom/in yard	On road		On road	

Week Two					
	09:00–11:00	11:00–13:00	13:00–13:30	13:30–16:30	16:30–17:00
<b>Day 10</b>	In-vehicle instructional techniques	In-vehicle instructional techniques	Lunch	In-vehicle instructional techniques	Debrief on the day Q&A Vehicle cleaning Paperwork
	ERDT 3.1, 3.2, K&U, A&B	ERDT 3.1, 3.2, K&U, A&B		ERDT 3.1, 3.2, K&U, A&B	
	On road	On road		On road	

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Week Three					
	09:00–11:00	11:00–13:00	13:00–13:30	13:30–16:30	16:30–17:00
<b>Day 11</b>	Assigned presentations – delivery  Vehicle checks	In-vehicle instructional techniques <ul style="list-style-type: none"> <li>Demonstration drives</li> </ul>	Lunch	In-vehicle instructional techniques <ul style="list-style-type: none"> <li>Demonstration drives</li> </ul>	Debrief on the day  Q&A  Vehicle cleaning  Paperwork
	ERDT 1.2a, 2.1, 2.3 Classroom/in yard	ERDT 3.1, 3.2, K&U, A&B On road		ERDT 3.1, 3.2, K&U, A&B On road	
<b>Day 12</b>	Vehicle checks – observed  In-vehicle instructional techniques <ul style="list-style-type: none"> <li>Demonstration drives</li> </ul>	In-vehicle instructional techniques	Lunch	In-vehicle instructional techniques	Debrief on the day  Q&A  Vehicle cleaning  Paperwork
	ERDT 1.2a, 3.1, 3.2, 3.3, K&U, A&B In yard/on road	ERDT 1.2a, 3.1, 3.2, 3.3, K&U, A&B On road – Class 2 vehicle		ERDT 1.2a, 3.1, 3.2, 3.3, K&U, A&B On road – Class 2 vehicle	

Week Three					
	09:00–11:00	11:00–13:00	13:00–13:30	13:30–16:30	16:30–17:00
<b>Day 13</b>	Assigned presentations – delivery  Vehicle checks	In-vehicle instructional techniques	Lunch	In-vehicle instructional techniques	Debrief on the day  Q&A  Vehicle cleaning  Paperwork
	ERDT 1.2a, 2.1, 2.3	ERDT 1.2a, 3.1, 3.2, 3.3, K&U, A&B		ERDT 1.2a, 3.1, 3.2, 3.3, K&U, A&B	
	Classroom/in yard	On road		On road	
<b>Day 14</b>	Vehicle checks  In-vehicle instructional techniques <ul style="list-style-type: none"> <li>Demonstration drives</li> </ul>	In-vehicle instructional techniques <ul style="list-style-type: none"> <li>Demonstration drives</li> </ul>	Lunch	In-vehicle instructional techniques <ul style="list-style-type: none"> <li>Demonstration drives</li> </ul>	Debrief on the day  Q&A  Vehicle cleaning  Paperwork
	ERDT 1.2a, 3.1, 3.2, 3.3, K&U, A&B	ERDT 1.2a, 3.1, 3.2, 3.3, K&U, A&B		ERDT 1.2a, 3.1, 3.2, 3.3, K&U, A&B	
	On road	On road		On road	



Week Three					
	09:00–11:00	11:00–13:00	13:00–13:30	13:30–16:30	16:30–17:00
<b>Day 15</b>	Vehicle checks  Independent final assessment: 1. Presentations 2. On-road driving 3. In-vehicle instruction	Independent final assessment: 1. Presentations 2. On-road driving 3. In-vehicle instruction	Lunch	Independent final assessment: 1. Presentations 2. On-road driving 3. In-vehicle instruction  Assessor debrief/report	Vehicle cleaning  Feedback/reports  Paperwork
	ERDT 1.2a, 1.2b, 1.4, 2.1, 2.2, 3.1, 3.3	ERDT 1.2a, 1.2b, 1.4, 2.1, 2.2, 3.1, 3.3		ERDT 1.2a, 1.2b, 1.4, 2.1, 2.2, 3.1, 3.3	
	Classroom/on road	Classroom/on road		Classroom/on road	